



Position: Domestic Violence Court Advocacy Intern

Reports to: Director of Court Advocacy and Community Response

Classification: 15 hrs/week, hybrid remote/in-person in Orange County

Pay: \$4,500 stipend (\$1,500 Summer 2025, \$1,500 Fall 2025, \$1,500 Spring 2025)

Start/End: May 2025 - May 2026 (exact start/end date flexible)

Court Responsibilities (3 hrs/week - weekly Thursdays 8:30am-12:30pm in Hillsborough NC):

- Assist clients at domestic violence court by providing:
 - Emotional support, information on court processes, and crisis intervention to individuals and families
 - Advocacy for clients working with other community partners
 - Community resources and referrals to address client's needs
 - Legal information related to client's needs
- Keep accurate and appropriate documentation on client services; conduct outreach and follow up

Other Responsibilities (12 hrs/week - flexible around intern schedule):

- Weekly daytime shifts on domestic violence hotline during business hours
- Assist Court Advocacy Manager with civil and criminal court docket preparation
- Pre and post court follow up with clients
- Domestic violence protective order expiration reminder calls
- Connect clients to appropriate Compass Center services and community resources
- Maintain statistical records and proper documentation on clients served
- Complete special projects as requested

Intern Requirements:

- **Must be available Thursdays from 8:30 am-11:30 am for the morning DV court session in Hillsborough, NC; personal transportation required.**
- Must have a degree or be working towards a degree in a human services/social justice related field (i.e. political science, women's studies, pre-law, psychology, social work, criminal justice, etc.) OR have equivalent related experience
- Comfort talking to and assisting individuals in crisis/in need of support around issues including but not limited to physical, emotional, psychological, sexual, and financial abuse
- Comfort working with all people who enter Compass Center, regardless of race, creed, color, national origin, age, gender, disability, sexual orientation, or gender identity
- Commitment to racial equity and anti-racist work, particularly in the context of the court/judicial system
- Willing to complete a 30+ hour advocate training and shadowing facilitated by Compass Center
- Experience working within the court system is preferred but not required
- Spanish fluency is preferred but not required

This position will be supervised by the Director of Court Advocacy and Community Response. Please submit a resume and cover letter/interest email to: Morgan Charlier (dvcourt@compassctr.org). Applications will be reviewed on a rolling basis.