



Position: Community Legal Project Intern

Reports to: Client Services Manager

Classification: Part-time, time-limited

Pay: A \$3,000 stipend (\$1500/semester) is available for law students who commit to the Fall 2024 through Spring 2025 full year internship through Compass Center.

Position Summary: Overview: The Community Legal Project (CLP) Intern will assist the organization's clients in attaining legal information they need within the areas of family law and/or landlord/tenant law. The intern will interview clients, research the clients' issues, consult with attorneys as necessary, and present legal information to clients via legal memos. Appointments with clients may be conducted virtually or in-person.

This position will be supervised by the Client Services Manager. This position also requires a one-year commitment to co-coordinating the Community Legal Project, a joint UNC and Compass Center program that provides legal information to clients during the academic year. This is accomplished through short interviews with volunteer law students who draft legal research memos for the clients. Coordinating the Community Legal Project will require supervising two appointments per month and communicating with and recruiting attorneys as needed to support the program. The UNC Women in Law Pro Bono Coordinator will also assist in coordinating the project.

Essential Job Duties & Responsibilities:

- Fall 2024/ Spring 2025
 - 4-5 hours per week
 - Coordinate Community Legal Project with LSASADV
 - Interview clients and complete legal research
 - Complete projects related to the Legal Information Services Program
 - Other projects designed to increase access to legal information for the community
 - Additional duties as assigned

We actively encourage diverse candidates to apply, especially those who are Black and/or Indigenous People of Color, Women and gender minorities, people with lived experience of domestic violence and/or housing instability and people with disabilities and/or neurodivergence. Compass Center provides equal employment opportunities to all employees and applicants for employment without regard to race, ethnicity, color, religion, age, gender identity or expression, sexual orientation, disability, appearance, class, body size, partnership status, parenting and/or pregnancy status, genetic information, national origin, or veteran status.

To apply, **please send a cover letter or interest email, resume and 2-3 professional references (at least 1 a direct supervisor) to employment@compassctr.org** . Please include the position title in the subject line of the email. No phone calls, please.